

VIMALA COLLEGE

(AUTONOMOUS)

THRISSUR - 680 009

Nationally Reaccredited (4th Cycle) at A+ Grade with a CGPA of 3.45 Supported under RUSA, DBT STAR, DST-FIST & CURIE and DBT - BUILDER College Schemes



HANDBOOK 2025 - 2026



: 0487 - 2332080

E-mail : mail@vimalacollege.edu.in Website : www.vimalacollege.edu.in





CMC EDUCATION POLICY

Teaching is not just a profession, but a sacred call, a great apostolate through which we participate in the teaching mission of the Church. Our aim is the pursuit of intellectual and professional excellence for the total transformation of the human person for his / her own enrichment and for the service of the society and the nation in the spirit of Jesus Christ.

Core Values:

- 1. Trust and faith in God
- 2. Pursuit of excellence
- 3. Focus on stakeholder requisite
- 4. Quest for innovation
- 5. Inclusiveness and respect for diversity
- Outcome and value based education for transformational growth
- 7. Collegiality and professionalism
- 8. Institutional wellness
- 9. Environment sustenance
- 10. Participatory governance



- ◆ Management : CMC (Nirmala Province)
- ◆ Established in 1967
- Affiliated to University of Calicut

Accolades

- NAAC Accreditations :
 - 1. Five Star (2001)
 - 2. 'A' Grade with CGPA 3.3 (2009)
 - 3. 'A' Grade with CGPA 3.5 (2014)
 - 4. 'A+' with CGPA of 3.45 (2023)
- Autonomous Status 2015
- Mentor College under UGC PARAMARSH Scheme 2018
- Supported under RUSA (2018), DBT STAR College Scheme (2020), DST-CURIE (2022), DST-FIST (2023) & DBT BUILDER (2025)
 College Schemes

Institutional Distinctiveness

- 1. Academic excellence
- 2. Holistic, value based education
- 3. Outstanding performance in sports and arts
- 4. Commitment to community
- 5. Passion and perseverance for environmental sustenance

ADMINISTRATION

Principal

Prof (Dr) Sr Beena Jose

Vice Principal & Dean of Students' Welfare

Sr Ani Davis K

Vice Principal & Dean of Academics

Prof (Dr) Malini K A

Controller of Examinations

Dr Vimala M

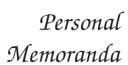
Senior Superintendent

Sr Preetha P L (Sr Ann Grace)





Personal Memoranda
The Crest of Vimala
College Anthem
Assembly Prayer
Portrait of a Vimala Graduate
Programme Outcome (UG & PG)
Faculty on Roll
Administrative Staff
Academic Programmes
Add-on Course
Principals in Succession
Retired Teaching Staff
Retired Administrative Staff
Important Contact Numbers
Manual of Procedures and Practices
Organogram40
Statutory, Advisory & Non Statutory Committees 41
Academic Calendar 2025 - 2026
Vimala Code of Conduct 69



Photo

Name	:
Programme UG / PG / Others	:
Semester / Year	:
Roll No / Admission No.	:
Major / Core Course	:
Address (Residence)	:
Contact No. (Land Line)	: Mob
E-mail	:
Father's Name	:Mob
Occupation	:
Address (Office)	:
Mother's Name	: Mob
Occupation	:
Address (Office)	:
Hostel Address	:
Phone Number (Hostel)	:
Bus Boarding Point	
Blood Group	





The triangle represents God the Trinity, the community of love of the Father, the Son and the Holy Spirit.

T he flame held up is the flame of truth and love to be lit up in the hearts of Vimalites.

The monogram 'AM' means AVE MARIA, the salutation of the archangel Gabriel at the dawn of redemption. It represents the Virgin Mother of God who watchfully presides over the kindling of the light of truth and love in the heart of each one of her beloved daughters through her constant intercession.



COLLEGE ANTHEM

Rise Vimala rise!

Mother of wisdom and light!

Lead gently on!

Show us thy face divine.

Lead us with care,

Lead us with love,

Lead us to the heaven of peace.

We, thy children, thy blessings implore,

Thousands do bask in the warmth of thy love,

Teach us, thy way of Truth and of Love,

Bless us, dear Mother, we pray!

VERITAS ET AMOR - VERITAS ET AMOR

Our watchword, our beacon of light

The star that'll lead us ashore

Hail. Vimala. our Alma Mater!

"Vimala Rasmi" will reach to the end

Spreading its sunshine of gladness

Sure to thy purity's shrine

TRUTH AND LOVE - TRUTH AND LOVE

Sure that'll lead us aright.



ASSEMBLY PRAYER

Almighty God, true source of all knowledge and wisdom,

To you we turn, at the beginning of this day for your special touch of blessings.

To you we commit ourselves, and all that is ours our thoughts, words and deeds.

Prepare us to face the challenges of the day, with honesty and integrity.

Instill in us your divine prudence, to discern the right and the just from the wrong.

May we uphold the noble ideals of Truth and Love, and dedicate ourselves to the service of our country, and the larger good of all humanity.

Bless our parents, teachers, friends and enemies, that all may come to know you, love you and possess you in eternity.

Oh! Mother Mary, The Queen Beauty of Carmel,
pray for us,
protect us and lead us to your son Jesus Christ,
the Saviour of the world.

Amen



PORTRAIT OF A VIMALA GRADUATE

- 1. Comprehensive subject knowledge
- 2. Inquisitiveness and unquenched yearning for learning
- 3. Effective and discerning utilization of information
- 4. Self-discovery and articulation of potential and talents
- Engaged, committed and accountable negotiator of humanitarian concerns
- 6. Ethical competency, decorum and propriety
- 7. Leadership qualities and zeal for teamwork
- 8. Readiness for calling: Vocation, Mission, Career
- 9. Proficiency in communication and use of technology
- 10. Problem solving and analytical skills
- Life skills and emotional quotient to overcome unforeseen challenges
- 12. Active crusader for environment sustenance
- 13. Accountable and responsible citizenry
- 14. Groomed to be distinctive and unique in chosen sphere
- 15. Deep rooted faith in the Divine



At the end of the PG programme, students will have / been:

- 1. Acquired core knowledge, both enduring and contemporary
- 2. Cultivated an aptitude for research and passion for lifelong learning
- Sufficiently informed to respond pragmatically and judiciously to current developments / issues - be it local, regional, national or global
- 4. Internalized the ability to source and utilize information
- 5. Moulded for the spontaneous expression of creativity to connect, modify, expand and develop
- 6. Acquired the expertise to apply knowledge for environmental sustenance
- Incorporated disciplinary, interdisciplinary and supradisciplinary fields of study to understand, analyze and solve problems
- 8. Equipped with the competencies to respond to one's calling, be it employment, entrepreneurship, self engagement, service, or any other
- Procured empowerment for self enhancement and betterment of others, for common good and social welfare
- Discerned the precepts of professionalism and professional ethics

PROGRAMME OUTCOME FOR UG STUDENTS

At the end of the UG programme, students will have:

- 1. Acquired good subject knowledge
- 2. Cultivated intellectual curiosity and love for learning



- 3. Acquired a sound foundation for student progression
- 4. Comprehended the nuances of research and research ethics
- 5. Obtained fluency in language and ability for effective communication
- 6. Obtained problem solving and analytical skills
- 7. Explored multidisciplinary domains for proficiency (communication, dependability, team work)
- 8. Imbibed sound values and principles
- 9. Explored knowledge and learning for environment sustenance
- Acquired the ability to collaborate for common good and social welfare

INSTITUTIONAL OUTCOMES

At the end of the programme a Vimalite will have

- Comprehended the rights and responsibilities of good citizenship
- Acquired life skills, values and competence to meet the demands and challenges of everyday life
- Demonstrated the employment of various literacies like textual,
 literary, scientific, artistic, numerical, technological
- Explored the path of self discovery for the expression of one's own talents, passion and dedication
- Demonstrated logical decision making and prudent reasoning when challenged with ethical problems

FACULTY ON ROLL

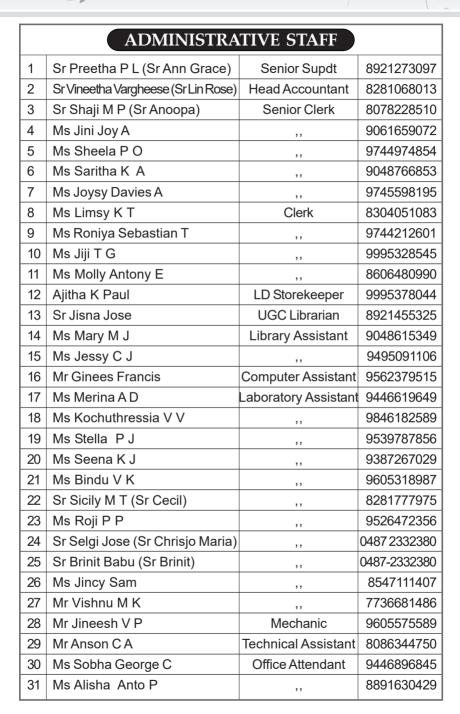
Pro	Prof (Dr) Sr Beena Jose MSc, PhD, PDF Principal			0487 2332080
(Re	(Research Guide- Calicut University)			
-	DEPARTMENT OF ENGLIS glish@vimalacollege.edu.in	SH & RESEARCH CENT	RE	
1	Dr Sr Tency Varghese P			
	(Sr Suma) (HoD)	MA, BEd, MPhil, PhD	Asst Prof	9526736368
2	Dr Nisha Francis Alapatt	MA, PhD	Assoc Prof	9846725651
3	Dr Bindu Ann Philip (Research Guide- Calicut Unive	MA, BEd, PGDJ, PhD ersity)	Assoc Prof	9961606369
4	Ms Ann Mary Thomas A	MA	Assoc Prof	8921043602
5	Dr Mallika A Nair (Research Guide- Calicut Unive	MA, BEd, PhD ersity)	Assoc Prof	9495633355
6	Dr Sheeji Raphael	MA, MEd, PhD	Assoc Prof	9947363533
7	Ms Lisa John Mundackal	MA	Asst Prof	9995577076
8	Dr Lakshmi C M (Research Guide- Calicut Unive	M A, MPhil, PhD ersity)	Assoc Prof	9447878287
9	Dr Prathibha P	MA, PGCTE, PhD	Asst Prof	8547556255
10	Dr Maya Davi Chalissery	MA, PhD	Asst Prof	8547251038
11	Ms Divya C D	MA, BEd	Asst Prof	9746386366
12	Capt. Dr. Lovji K N	MA, MCJ, PhD	Asst Prof	9605053333
13	Ms Ann Maria Jose C	MA	Asst Prof	9496857651
14	Dr Harish Jose	MA, MPhil, PhD	Asst Prof	7845647915
15	Dr Jibhi Bhaskaran (Research Guide- Calicut Unive	MA, MPhil, PhD ersity)	Asst Prof	9483463817
16	Dr Reenu George (Research Guide- Calicut Unive	MA, BEd, MPhil, PhD ersity)	Asst Prof	9446095710
17	Mr Amaldev PJ	MA, MPhil	Asst Prof	9446960804
	DEPARTMENT OF MALAY layalam@vimalacollege.edu		CENTRE	
1	Dr Nisha Francis O (HoD) (Research Guide - Calicut Univ	MA, BEd , PhD ersity)	Assoc Prof	9495465196

				(
2	Dr Anu P P	MA, PhD	Assoc Prof	8129622552
3	Dr Rajee R	MA, MEd, MPhil, PhD	Asst Prof	9745830159
4	Mr Eldose P A	MA	Asst Prof	9656996579
5	Mr Clint Antony	MA, MPhil	Asst Prof	9633288660
DE	PARTMENT OF HINDI			
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1	Dr Mimi Mani Panakkal (HoD)	MA, BEd, MPhil, PhD	Assoc Prof	9846241696
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	G DEPARTMENT OF MATHE athematics@vimalacollege.ed			
1	Ms Jincy T P (HoD)	MSc, BEd	Asst Prof	9495885202
2	Dr. Sr. Smitha Rose C G			
	(Sr. Jesual)	MSc, BEd, PhD	Asst Prof	9742907135
	EPARTMENT OF STATISTIC atistics@vimalacollege.edu.in	•		
1	Dr Jismi Mathew (HoD)	MSc, MPhil, PhD	Asst Prof	9446109726
2	Dr Divya P R	MSc, PhD	Asst Prof	9747321837
	(Research Guide- Calicut Unive	rsity)		
3	Dr Jerin Paul	MSc, MPhil, PhD	Asst Prof	8075166929
4	Dr Preethi John	MSc, PhD	Asst Prof	9447734047
5	Dr Anamiya Baby	MSc, MPhil, PhD	Asst Prof	9400247054
DEPARTMENT OF COMPUTER SCIENCE computerscience@vimalacollege.edu.in				
1	Dr Sareena Rose (HoD)	MSc, MPhil, PhD	Asst Prof	9446624201
2	Sr Ani Davis K (Sr Amitha) (Vice Principal, Dean of Studer		Asst Prof	9496135711
3	Sr Divya O M (Sr Jainy)	MSc, BEd	Asst Prof	8547220515
4	Dr. Sreekala M	MSc, PhD	Asst Prof	9995550680

	PG DEPARTMENT OF PHYSICS & RESEARCH CENTRE physics@vimalacollege.edu.in				
1	Dr Mini Krishna K (HoD) (Research Guide- Calicut Unive	MSc, PhD ersity)	Assoc Prof	9495381789	
2	Prof (Dr) Malini K A (Vice Principal, Dean of Acade	MSc, MPhil, PhD mics,Research Guide - Ca	Professor licut University	9495220673	
3	Dr Litty Mathew Irimpan	MSc, BEd, PhD	Assoc Prof	9747864368	
4	Dr Veena Gopalan E (Research Guide- Calicut Unive	MSc,BEd,MPhil, PhD ersity)	Asst Prof	9495272619	
5	Dr Dhanya Johnson	MSc, PhD	Asst Prof	9446377292	
6	Ms Laveena Varghese	MSc	Asst Prof	9446442769	
7	Mr Santhosh P Jose	MSc	Asst Prof	9495634114	
8	Dr Aneesh George (Research Guide- Calicut Unive	MSc, M Phil, PhD ersity)	Asst Prof	9562260042	
9	Dr Regina Jose	MSc, PhD	Asst Prof	9490705980	
	DEPARTMENT OF CHEMI emistry@vimalacollege.edu.i				
1	Dr Nancy Mathew (HoD)	MSc, PhD	Assoc Prof	9497732580	
2	Dr T Geetha	MSc, PhD	Assoc Prof	9497874675	
3	Dr Nimmy Kuriakose	MSc, BEd, PhD	Asst Prof	9400606696	
4	Dr Jiji Abraham (Research Guide - Calicut Univ	MSc, PhD ersity)	Asst Prof	9061870769	
5	Dr Bijoy P Mathew (Research Guide - Calicut Univ	MSc, PhD, PDF ersity)	Asst Prof	9871385551	
6	Dr Srilakshmi P Bhaskar	MSc, PhD	Asst Prof	8078158693	
PG DEPARTMENT OF BOTANY botany@vimalacollege.edu.in					
1	Prof (Dr) Rekha K (HoD) (Research Guide- Calicut Unive	MSc, PhD ersity)	Professor	9895045442	
2	Prof (Dr) Sheeja T Tharaka (Research Guide - Calicut Univ		Professor	9447991558	

3	Dr Smitha P S	MSc, PhD	Assoc Prof	9400975042
4	Dr Sr Silvy Mathew (Sr Jeena (Research Guide- Calicut Unive		Asst Prof	7907016597
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1	Dr Feebarani John (HoD) (Research Guide- Calicut Unive	MSc, PhD ersity)	Assoc Prof	9447459761
2	Prof (Dr) Honey Sebastian (Research Guide- Calicut Unive	MSc, PhD ersity)	Professor	9744634636
3	Sr Freny Jacob	MSc	Asst Prof	8078186422
	B DEPARTMENT OF HOME mescience@vimalacollege.ed			
1	Dr Thomas Ruby Mariamma (I	HoD) MSc, PhD	Assoc Prof	9745346466
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1	Dr Sitara V Attokkaran (HoD) MA , BEd, PhD	Assoc Prof	9847327136
2	Dr Vimala M (Controller of Examinations, R	MA, MPhil, PhD esearch Guide- Calicut Un	Assoc Prof liversity)	9495740051
3	Dr MaryThomas K	MA, BEd, PhD	Assoc Prof	9495884227
4	Dr Sneha Gopeekrishna (Research Guide- Calicut Unive	MA, PhD, PDF ersity)	Asst Prof	7907254889
5	Dr Liji Maliakkel	MA, BEd, PhD	Asst Prof	9745510716
6	Dr Binu Ann Kuriachan	MA, MPhil, PhD	Asst Prof	9446265490
DEPARTMENT OF PSYCHOLOGY psychology@vimalacollege.edu.in				
1	Dr Sinto P Anto (HoD)	MSc, PhD	Assoc Prof	9847690298
DEPARTMENT OF HISTORY history@vimalacollege.edu.in				
1	Mr Sreekumar V	MA, MPhil	Asst Prof	9496086892

	DEPARTMENT OF POLITICAL SCIENCE politicalscience@vimalacollege.edu.in			
	DEPARTMENT OF SOCIOL ciology@vimalacollege.edu.ir			
1	Dr Binu K (HoD) (Research Guide- Calicut Uni	MA, MPhil,PGDRD, PhD iversity)	Assoc Prof	9846678530
2	Dr V Shinju (Research Guide: Bharathiar Ur	MA, PhD niversity)	Assoc Prof	9446943143
	DEPARTMENT OF COMME nmerce@vimalacollege.edu.i		NTRE	
1	Dr Preema Rose Nichlavose	(HoD) MCom, BEd, MPh	nil, PhD	
	(Research Guide, Calicut Unive	rsity)	Asst Prof	9633377413
2	Dr Nisha Leela Jose	MCom, BEd, MBA, PhD	Asst Prof	8606496306
3	Dr Salini K (Research Guide, Calicut Unive	MCom, MBA, PhD rsity)	Asst Prof	9446875587
4	Mr Jins C G	MCom	Asst Prof	8086850773
5	Mr Sojan Joseph	MCom, BEd	Asst Prof	9846625573
6	Ms Jismaria Baby	MCom	Asst Prof	8301098830
	DEPARTMENT OF SOCIAL cialwork@vimalacollege.edu.		CENTRE	
1	Dr Jaya Cherian (HoD) (Research Guide : Calicut Unive	MSW, PhD ersity)	Assoc Prof	9495997867
2	Dr Treesa T Pulickal (Research Guide : Calicut Unive	MSW, MPhil, PhD ersity)	Asst Prof	8547248573
3	Mr Lims Thomas	MSW	Asst Prof	9188820180
DEPARTMENT OF PHYSICAL EDUCATION physicaleducation@vimalacollege.edu.in				
1	Ms Agibet Mathews (HoD)	MPE, MPhil	Asst Prof	9605349997



FACULTIES

1. Science : Mathematics, Statistics, Physics,

Computer Science, Chemistry, Botany, Zoology,

Home Science & Psychology

2. Humanities : English, Functional English, Malayalam, Hindi,

Sanskrit, History

3. Social Sciences : Commerce, Economics, Sociology,

Social Work, Political Science

ACADEMIC PROGRAMMES UNDER GRADUATE PROGRAMMES

FYUGP - FOUR YEAR UNDER GRADUATE PROGRAMME (8 SEMESTERS)

(Offered Under VMFYUGP)

COMPONENTS OF VMFYUGP

(Offered Under Choice Based Credit Semester System)
Every 6 Semester UG programme includes four types of Courses:

- A. Common Courses (English and Additional Languages)
- B. Core Course(Main)
- C. Complementary Courses (Subsidiary)
- D. Open Courses

FOUNDATION COURSES

- 1. Ability Enhancement Course (AEC)
- 2. Multidisciplinary Courses (MDC)
- 4. Value Addition Vourses (VAC)
- 4. Skill Enhancement Courses (SEC)

DISCIPLINE-SPECIFIC COURSES

- 1. Major
- 2. Minor
- 4. Internship
- 4. Project in UG (Hons)
- 5. Project in UG (Hons) with research

ACADEMIC PATHWAYS

- 1. Single Major
- 2. Major with Multiple Discipline
- 3. Major with Minor
- 4. Major with Vocational Minor

D.	. Open Courses			
		Major	Sanctioned Strength	
1	1.		48	
	2.	Statistics	36	
	3.	Physics	48	
	4.		48	
	5.	,	36	
	6.		36	
	7.	Family &		
		Community Science	36	
	8.	Computer Science	36	
	9.	Home Science *		
		(Textile & Fashion		
		Technology)	24	
		Psychology	24	
	11.	English Language		
		& Literature	40	
		Functional English	40	
	_	Economics	60	
		Sociology	60	
	15.	Malayalam Language		
		& Literature	40	
		B Com (Finance)	60	
		B Com (Finance) *	60	
	18.	B Voc Web	50	
		Technology *		
	19		50	
		Processing*		



POST GRADUATE PROGRAMME (4 SEMESTERS)

(Offered Under Credit Semester System)

MA/MCom/MSc/MSW

Course	Eligibility	Strength
1. English Language	sh Language	
and Literature	BA / BSc (Excluding alternate pattern)	20
2. Economics	BA Economics	20
3. Malayalam Language		
and Literature	BA / BSc (Excluding alternate pattern)	20
4. Sociology *	BA / BSc / BCom	20
5. Commerce	BCom	20
6. Social Work	50% in U G exam, entrance test,	
	group discussion and Personal Interview	20
7. Physics	BSc Physics	12
8. Home Science *	BSc Family & Community Sc /	
(Nutrition & Dietetics)	Home Sc / Clinical Nutrition &	
	Dietetics / BVoc Nutrition and Dietetics /	
	Food Science & Quality Control	12
9. Home Science	BSc Family & Community Sc. /	
(Textile &	BSc Home Sc. / Any life Science /	
Costume Science)*	BSc Fashion Technology /	
	BVoc Fashion Technology	12
10 Chemistry*	BSc Chemistry / Industrial Chem /	
	Polymer Chem	12
11 Zoology *	BSc Zoology	12
12 Botany*	BSc Botany	12
13 Mathematics*	BSc Mathematics	15
14 Statistics *	BSc Statistics / BSc Mathematics	
	with Statistics as Subsidiary	10
15 Computer Science*		
(Specialisation in		
Data Science)	BSc Comp Sc/IT/Math/Stat/Phy/Chem	10
16 Zoology	BSc Zoology	10
17 Psychology* * Self financing course	UG Psychology	10

DOCTORAL PROGRAMMES	
Subject	Research Guides
English	Dr Joycee O J, MA, MPhil, PhD
	Dr Sherly M D, MA, PhD
	Dr Sijo Varghese MA, PhD
	Dr Mallika A Nair MA, BEd, PhD
	Dr Bindu Ann Philip MA, BEd, PGDJ, PhD
	Dr Jibhi Bhaskaran MA, MPhil, PhD
	Dr Reenu George MA, BEd., MPhil, PhD
	Dr Lakshmi C M MA, MPhil, PhD
Commerce	Dr Vasanthakumari, MCom, PhD, PDF
	Dr Preema Rose Nichlavose MCom, BEd, MPhil, PhD
	Dr Salini K MCom, MBA, PhD
Physics	Dr Malini K A, MSc, MPhil, PhD
	Dr Mini Krishna K, MSc, PhD
	Dr Veena Gopalan E, MSc, BEd, MPhil, PhD
	Dr Aneesh George MSc, MPhil, PhD
Social Work	Dr Minimol K, MSW, PhD
	Dr Jaya Cherian, MSW, PhD
	Dr Treesa T Pulickal, MSW, MPhil, PhD
Economics	Dr Vimala M, MA, MPhil, PhD
	Dr Sneha Gopeekrishna, MA, PhD, PDF
Malayalam	Dr Hemamalini M, MA, BEd, PhD
	Dr Sr Beena T L (Sr Namitha) MA, BEd, PhD
	Dr Nisha Francis O, MA, BEd, PhD
	Dr Jancy K A, MA, BEd, PhD
	Dr Sr Sheeba C V, MA, BEd, MPhil, PhD



Add-on Courses 2025-26

	Department	Courses offered	
1.	Physics	1. Basic course in Analytical tools and Equipment	
		2. Documentation in LaTeX	
2.	Chemistry	3. Cosmetic Chemistry	
3.	Botany	4. Basic instrumentation techniques in life science	
4.	Zoology	5. Apiculture	
		6. Quail farming	
5.	Computer Science	7. Full Stack Development (MERN Stack)	
		8. Data science and analytics	
6.	Mathematics	9. Artificial Intelligence	
		10. Data Science	
		11. Typesetting through LaTeX	
7.	English	12. Stage Craft: Theatre Praxis	
8.	Psychology	13. Learning Disability Management	
9.	Malayalam	14. Malayalam Computing	
		15. Certificate Course in Dubbing	
		16. Certificate Course in Media and Visual Journalism	
10.	Sociology	17. Course on Entry in services through Competitive	
		Exams	
		18. Participatory Rural Appraisal	
		19. Preparatory course on Eligibility Test and	
		Competitive Examinations	
11.	Physical Education	20. Self-Defence and Discipline through Martial	
		Arts training	
		21. Fitness Dancing: A fun and Effective workout	
		22. Holistic Approach in Yoga	
12.	Library	23. Communicative English	
		24. Information Resources and Advanced Digital	
		Learning Tools	
	1		



PRINCIPALS IN SUCCESSION

SI. No.	Name	Tenure as Principal
1	Sr Stella Maria *	1967 - 1979
2	Sr Philomine *	1979 - 1981
3	Sr Canisia *	1981 - 1989
4	Dr Sr Chrisologa	1989 - 1996
5	Dr Sr Sobel *	1996 - 1997
6	Dr Sr Lina *	1997 - 1998
7	Dr Sr Omer*	1998 - 2002
8	Sr Rose Dheera	2002 - 2006
9	Dr Sr Lekha	2006 - 2008
10	Dr Sr Lissy John Irimpan	2008 - 2014
11	Dr Sr Maries V L	2014 - 2017
12	Dr Sr Marriette A Therattil	2017 - 2018
13	Dr Sr Beena Jose	2018 -
* Homed to God		



RETIRED TEACHING STAFF

KEEP IN TOUCH

NAME	YEAR	PHONE
Mathematics Dept.		
Ms Gracy A M	2007	9847480799
Ms Nandhini K	2011	8547796800
Ms Swarna K L	2023	9388401392
Ms Dolly Augustine	2025	8089519197
Statistics Dept.		
Ms Annamma C C	2010	9446454589
Dr Sherly Sebastian	2016	8289808457
Dr Sr Alice Thomas	2016	9495013770
Ms Annamma Thachil	2017	9446456886
Physics Dept.		
Ms Janaky M	2000	9447711105
Ms Eliyamma M P	2000	9074462813
Ms Alphonsa Zacharia	2003	9446147039
Ms Aleyamma Philip	2003	9387111987
Ms Graceamma M J	2005	0487 2385623
Ms Reeta Paul	2007	9846052799
Dr Sr Ritty J Nedumpara	2017	9497073225
Chemistry Dept.		
Ms Santha Kumari K	2001	7560807506
Ms Soosi Joseph	2006	9446347702
Ms Sathy M	2008	9495097977
Ms Julie T A	2011	9495465229
Ms Shoba C	2015	9446521255
Ms Mary Paul	2015	8281156061
Ms Lucy Paul	2018	9497800777

NAME	YEAR	PHONE
Botany Dept.		
Sr Alenso	1992	0485-2862275
Ms Pushpi Joseph	1998	0487 2332136
Ms Rathnam M S	2008	9447097416
Dr Sheela George V	2019	9447579935
Zoology Dept.		
Ms Valsala Velayudhan	2000	9446229232
Ms Annie P Thaliyath	2002	9995949447
Ms Elizabeth Kurian	2004	8848735384
Dr Tessy J Mandy	2006	9446143392
Dr Kezia Kuruvilla	2018	9495223132
Dr Petrisia Joseph	2023	7025924756
Dr Sheeba P	2025	9447235286
Home Science Dept.		
Ms Yevonne Rodricks	2004	9400572422
Dr Karuna M S	2019	7536260985
Ms Mony Geegee	2024	9495983658
English Dept.		
Ms Lekshmikutty M	1993	0487 2334397
Dr Sr Chrisologa	1996	9961988490
Ms Savithri Sahasranamam	1999	9645188319
Ms Philomina Alex	2002	0487 2332584
Ms Molly M I	2003	9400822608
Dr Varghese Dolly	2004	9884507836
Ms Usha Paulose	2005	9495739288
Dr Joycemol Mathew	2008	0487 2337377
Dr Krishnakumari M P	2009	9447186195
Ms Vijayalakshmi Nair	2010	9446465575
Ms Molly Paul M	2012	9446534206
Dr Anila Joseph	2014	9446141782

NAME	YEAR	PHONE
Ms Beena Joseph	2015	9744199437
Dr Krishnamayi A	2015	9847176640
Dr Rose V V	2016	9447959388
Dr Sherly M D	2017	9895981342
Dr Joycee O J	2019	9746611892
Ms Sheeba Thattil	2019	9446143241
Malayalam Dept.		
Ms Chinnamma K J	2000	0482-2286494
Ms Thressiamma C T	2001	9496248782
Dr Sr Lekha	2008	0480-2751284
Dr Jancy K A	2025	9495071286
Dr Hemamalini M	2025	9946623505
Sanskrit Dept.		
Dr Parvathy K N	2013	9446143019
Hindi Dept.		
Dr Jayasree P D	2007	9446456818
Dr Sr Marriette A Therattil	2018	9497655642
Economics Dept.		
Ms Sathy A	1997	0487 2335282
Sr Ann Jissa	2004	0487 2391182
Ms Mary K V	2004	0487 2425906
Ms Alice Manjooran	2007	0487 2320782
Ms Rajalakshmi N T	2008	8089519634
Dr Maithily K	2011	9495320315
Ms Lucy M A	2015	9847327139
Sociology Dept.		
Ms Seethakutty	2002	9846622192
Sr Rose Dheera	2006	8606801204
Dr Sr Jincy Maria	2017	9747510586

NAME	YEAR	PHONE
Commerce Dept.		
Sri Mohanachandran	1999	0487 2332571
Dr Abraham V L	2007	9544992636
Dr Jose K G	2007	9447843082
Dr Kamalakshy M V	2009	9447390586
Dr Narayanankutty M	2010	9446936046
Ms Mayadevi N K	2013	9446387834
Dr Sr Princy Anto	2013	85475323 80
Ms Thankamma P C	2014	9495852522
Dr Lizzy E A	2014	9446940407
Dr Markose K T	2014	9447618205
Dr Sr Lissy John	2014	9446721406
Ms Vijayakumari A G	2015	9496758488
Dr Rose V J	2023	9846826651
History Dept.		
Ms Susan David	1999	9847959230
Ms Lissy C J	2013	9495884788
Politics Dept.		
Ms J Anuja	2025	9961191969
Psychology Dept.		
Dr Omana V G	2005	8156985217
Dept. of Social Work		
Dr Lizy James	2010	9747834681
Dr Minimol K	2021	9495875418
Dr Asha P Rao	2021	9447148227
Physical Education Dept.		
Ms Annie Mary Varghese	1998	9495354737
Dr Mary Antony	2016	8156993405
Librarian		
Sr Annie Felix	2007	0487 2253152
Sr Reema	2015	9846888054



RETIRED ADMINISTRATIVE STAFF

Sl No	Name	Year	Phone
1	Ms Veroni T P	1990	9526748205
2	Sr Agricola	1994	Madhya Pradesh
3	Sr Benno	1996	0487 2331137
4	Sr Rufilla	1996	0487 2253152
5	Ms Alice Joseph	1997	9567087175
6	Ms Cicily K P	1998	0487 2330281
7	Ms Thressiamma E J	2000	8281084823
8	Ms Rosy E J	2001	9744266540
9	Ms Gouri P K	2001	8304855203
10	Ms Cicily P L	2001	9645151354
11	Ms Kathreena K V	2002	8547068560
12	Ms Thressiamma M V	2002	8111831487
13	Ms Annies M M	2003	9020505051
14	Ms Mary C A	2004	9562257796
15	Ms Aleyamma P A	2004	9746982207
16	Ms Rosily M C	2005	7907945149
17	Mst Rosy M C	2005	9495782989
18	Ms Rosakutty C K	2005	9846246812
19	Ms Mary P P	2005	9249769908
20	Ms Mary C V	2005	9446622045
21	Ms Marykutty A D	2005	9048150082
22	Ms Veronica A M	2007	9400638904
23	Sr Tessy	2007	7594032771
24	Sr Little Treasa	2007	0487 2201770
25	Ms Mary N A	2007	0487 2215025
26	Ms Annu Davis	2007	9746386445
27	Sr Ann Maria	2008	0487 2253152
28	Ms Mariamma P L	2009	9446023265
29	Ms Santha P A	2009	0487 2325229
30	Ms Karthiyani K K	2010	9961344933
31	Ms Jacinda M C	2011	9567066283

32	Ms Mary A O	2012	8547901898
33	Ms Elsy T D	2012	9496866641
34	Ms Alia A P (Philo)	2012	9497801043
35	Sr Ann Therese	2016	9946772725
36	Ms Elsy MV	2016	9947695192
37	Sr Litty Raphael	2017	8281068014
38	Sr Alvin	2017	9383431660
39	Ms Thresia V J	2019	9497420418
40	Mr Lonappan E P	2021	9747276429
41	Mr Periyaswami C D	2021	9447772462
42	Ms Rosy K J	2022	9562819020
43	Sr. Lissy P V (Sr. Maria Paul)	2024	0487-2332380

UNIVERSITY OF CALICUT

Vice Chancellor	0494 - 2407102
Pro-Vice Chancellor	0494 - 2407103
Registrar	0494 - 2407104

VIMALA COLLEGE (AUTONOMOUS)

Vimala College Office	0487 - 2332080
Principal	0487 - 2332080
Dean of Students' Welfare	0487 - 2332080
Controller of Examination	8921444518
Vimala College Hostel	0487 - 2332066

EMERGENCY NUMBERS

Police	100
Fire Force	101
Ambulance	102
National Emergency Number	112
Women Helpline (Domestic Abuse)	181
Pink Police	1515
Cyber Cell	1930
DISHA Helpline	1056
Vanitha Helpline (All India) - Women in Distress	1091
Child Line	1098
Jeevani Counselling Centre (Vimala College) Ms. Vinu N D	9447178000
Anti-Narcotic Cell	000, 9061178000



Rules of Admission

- ◆ The College adheres to the rules and regulations stipulated by the University of Calicut, State Government and UGC norms
- Admission procedure commences soon after the publication of the results of the qualifying examinations
- ◆ Detailed information on admission can be obtained on the institution website: <www.vimalacollege.edu.in>
- ◆ Application forms to be downloaded from website and submitted online
- ◆ Provisional selection list will be published on the College website
- ◆ Confirmation after personal interview with the Principal, scrutiny of certificates and remittance of the fees prescribed

Documents to be produced for scrutiny:

- 1. Admit Card
- 2. Transfer Certificate from School/College last attended
- 3. Course and Conduct Certificate from the Head of the Institution
- 4. Original Mark list
- 5. Migration Certificate (in the case of applicants coming from other Board / Universities)
- Equivalency Certificate (in the case of applicants coming from other Universities)
- 7. Attested true copies of certificates (10 Nos)
- 8. Other certificates in original
- 9. Income Certificate of Parents original and one attested copy
- NCC Certificate: Signed by the Director and issued by the Directorate of NCC
- 11. NSS Certificate: Signed by the respective authority
- 12. Certificates concerning widows and children of Jawans and Ex-service men and Border Security Force personnel killed or disabled in an action
- 13. President's badges in Scouts and Guides, outstanding records in sports and games at the district, state or university levels
- 14. Catholic students (Syro Malabar) to be considered for community merit are to produce a character certificate from the Vicar of their parish in the prescribed online form

- Fees refund policy will be as per government regulations.
- Original Certificates submitted at the time of admission will be returned only after the verification process by the University of Calicut. Students are, therefore, directed to maintain at least 10 attested copies of the same before submitting the originals for admission procedure
- Request for the original certificate from the college should be made at least one week prior to the requirement
- Scheduled Castes, Scheduled Tribes and other eligible communities should produce the Community and Conversion Certificates from the authorities concerned, at the time of admission, to avail fee concession and other financial aids from the Government
- Other Backward and Forward Community students should also produce Community and Income Certificates to avail fee concession
- Prospective candidates and their parents should read the Prospectus carefully and sign a declaration of compliance with the rules and code of conduct stipulated by the College before the payment of fees
- Unless otherwise demanded, original certificates need not be sent along with the application and the college cannot be held responsible for the loss of any documents. Attested copies of all relevant certificates and mark lists should be enclosed.

SCHEDULE FOR FEE REMITTANCE

- 1. Tuition fee is determined according to the orders issued by the Government
- 2. Tuition fees and special fees will be collected at the beginning of the academic year:
 - ◆ Date for payment of fees / special fees : Upto 7th working day of the academic year
 - Payment with fine of Rs 5/-:10th day after the due date, which if happens to the holiday, on the next working day
 - ullet Payment with fine of Rs 10/-: till the 15th day after the due date
 - 15 days after the due date: Readmission to be made with the Principal's permission and payment of Rs 50/- fine in addition to the pending fee arrears
 - Fee arrears should be settled for claiming attendance to appear for the external examination



^{*} Special fee structure

Note: Fee amount will change subject to changes in the university fee

Special Fee	UG (Rs.)	PG (Rs.)
Association	70	70
Admission	95	190
Calendar	50	50
Library	135	135
Magazine	70	70
Medical Inspection	25	25
Athletics	135	135
Stationery	70	70
Visual Education	45	45
Student Aid Fund	25	25
Women's Study Cell	25	25
University Union	100	100
Sports Affiliation	330	330
Matriculation	145	145 (For students from other universities)
Recognition	150 (For students other than Kerala board)	

Fee Concession:

- Scheduled Caste, Scheduled Tribe & OEC students: Full fee concession on submission of original community certificate at the time of admission
- ◆ SC, ST& OEC, OBC (H) students: Lump sum grant, mess fee and pocket money or stipend from the Welfare Department
- OBC / General category with annual family income below Rs. 1, 00,000: Fee concession from the District Development Office of Scheduled Caste, Thrissur, on submission of concession forms, Community Certificates and Income Certificates at the time of admission. Annual renewal to be done
- ◆ SC, ST: Full fee concession from Department of Harijan Welfare on submission of Community and Income Certificates
- Children of Government servants who died in harness on or after 1st
 Nov. 1956: Fee concession at government rates
- ◆ A personal Bank Account number and Aadhar card number or Aadhar enrolment number should be quoted for all types of fee concession



GOVERNMENT SCHOLARSHIPS

- 1. Post Matric Scholarship for Students with Disabilities
- Central Sector Scheme of Scholarships for College and University Students
- 3. National Scholarship for Post Graduate Studies
- Financial Assistance for Education to the Wards of Beedi/Cine/IOMC/ LSDM- Post Matric
- 5. Lakshadweep Scholarship Scheme
- 6. INSPIRE Scholarship for Higher Education (SHE)
- 7. INSPIRE Assured Opportunity for Research Careers (AORC)
- 8. Prathiba Scholarship
- 9. E-grants
- 10. CH Muhammedkova Scholarship
- 11. APJ Abdul Kalam (APJAK) Scholarship
- 12. Prof Joseph Mundassery Scholarship
- 13. District Merit Scholarship
- 14. University Merit Scholarship
- 15. State Merit Scholarship
- 16. Sanskrit Scholarship (SSE)
- 17. Muslim Girl's Scholarship (Paloli Committee Sch MGS)
- 18. Muslim Nadar Girl's Scholarship (MNS)
- 19. Hindi Scholarship
- Kerala State Suvarna Jubilee Merit Scholarship (SJMS) (Rs. 10,000/for BPL card holders)
- 21. Kerala State Higher Education Scholarship

I Year UG - Rs. 12,000, I Year PG - Rs. 40,000

II Year UG - Rs. 18,000, II Year PG - Rs. 60,000

III Year UG - Rs. 24,000

Additional amount of Rs. 3000 to physically disabled students

- 22. Aspire Research Award Scholarship
- 23. Chief Minister's Scholarship Award (CMS)
- 24. Snehapoorvam Scholarship
- 25. Bhinnaseshi Souhruda Scholarship (BPHFC)

N.B.

For information on scholarships: National Scholarship Portal, notification in newspaper, on college notice board and websites

- < www.scholarships.gov.in > < www.dcescholarship.gov.in >
- < www.kshec.kerala.gov.in > < www. minoritywelfare.kerala.gov.in >

STUDENT SUPPORT SERVICES AND ACTIVITIES

Library Facilities:

- ◆ Library automation software: KOHA [http://136.232.232.62/]
- ◆ Library Website: www.vimalacollege.edu.in/library/
- ◆ Library blog: vimalalib.blogspot.com
- Impressive collection of books, journals, e-books, e-journals, data bases, periodicals, magazines, newspapers etc.
 - ☐ Digital libraries: DSpace & Digi Libraries
 - ☐ E-resources: NLIST (INFLIBNET) AND DELNET
 - Media Room
 - □ Reference section
 - Discussion Room
 - Paper recycling unit
 - ☐ Garden library & Reading room with Wi-Fi
 - Plagiarism checking service with Drillbit
 - ☐ Xerox facility
 - ☐ Special facilities & services for Divyangian students
 - ☐ Activity: Library Club activities
 - Library Working Hours:

Working Days - 8.00 a.m. to 6.00 p.m.

Saturdays - 8.30 a.m. to 4.00 p.m.

Ethics and Value Education

- ◆ Catechism / Ethics classes : One hour per week
- Prescribed syllabus and well defined course structure
- Annual examination and Prizes

Tutorial and Mentoring

15-20 students are placed under the guidance of a Tutor who is directly responsible for their academic and personal wellbeing. The third hour of every Friday is assigned as the tutorial hour. Mentoring is provided by all faculty members in the light of their personal and professional experience and expertise.

❖ Vimala College Student Union

Aim and Objective:

- To represent students and their concerns by providing good leadership
- To foster cordial relations among students, staff and management
- ◆ To promote healthy and responsible participation in extracurricular activities



- ◆ To instill in students the duties and rights of responsible citizens of India and to help them comprehend the nuances of governance
- To uphold, implement and work for the ideals of the college in a befitting manner

Election:

Parliamentary model as per para 6.2.4 of the J.M. Lyngdoh Commission Report and order passed by the Supreme Court of India in SLP No. 24295 / 2004.

Constitution:

- ◆ General Council: All students
- ◆ Executive Committee :

Chairperson, Vice Chairperson, General Secretary, University Union Councillors, Magazine Editor, Fine Arts Secretary and Sports Secretary

Election Procedure:

Constitution of Electoral Council: 2 elected representatives from each class.

- ◆ The Electoral Council elects the Executive committee members
- ◆ Sports Secretary is nominated by a committee comprising the Principal, HoD of Physical Education Department and Dean of Students
- ◆ The Principal is the Ex-officio Treasurer and patron of the College Union.

Eligibility to contest election:

- ◆ 80% attendance in the preceeding year (not applicable for the First year students)
- Should have cleared all internal and external examinations held till date
- Should not have had any disciplinary action taken against them inside or outside the campus
- ◆ Students are forbidden to contest in the Union election under the label of student organization

Grievance Redressal Cell

- Grievances regarding administration, teaching, learning, university results, conduct of examinations, valuation, and so forth are dealt with by this Cell.
- The aggrieved student may approach any member of Cell directly or through the Tutor
- ◆ The Cell shall ensure the disposal of every application as early as possible and not later than a month of the receipt of grievance
- ◆ The Cell shall be guided by the principles of natural justice
- Grievance Redressal portal can be accessed on www.vimalacollege.edu.in

Anti-Ragging Cell

Ragging is strictly prohibited in the campus by law. The cell handles any issues of harassment - mental, physical or sexual. Strict action will be taken against the violators

Career Guidance, Placement and Training Cell

Objectives:

- ◆ To cater to student progression
- To provide counselling on career options and higher studies in India and abroad
- ◆ To organise coaching classes for competitive examinations
- ◆ To provide orientation programme on job requirements
- ◆ To organise job fairs
- ◆ To collaborate with potential employers and recruiting agencies
- ◆ To document student progression

Feedback Mechanism:

- Teacher evaluation
- ◆ Alumnae feedback
- ◆ Exit survey
- ◆ PTA feedback

- ◆ Student satisfaction survey
- ◆ Suggestion box
- ◆ Employers' Feedback

Research and Consultancy Service

Research Journal: Vimala International Research Journals (VIRJ)

- Students are motivated to present papers at Regional/National/ International seminars under the guidance of faculty
- ◆ Students are also encouraged to publish research articles in journals and periodicals
- Seminars/workshops/extension lectures are organised in the Department / College with the aim of inculcating research culture in students
- ◆ The Research Centres provide orientation and programmes for the PG /UG students

PTA

- ◆ Functions as an advisory unit
- All parents/guardians and teachers are members of this association
- ◆ PTA Executive committee is composed of elected members
- Periodical PTA meetings are organised to ensure the academic and personal wellbeing of students
- It is mandatory for all parents to attend PTA meetings
- Activities: PTA Award Day to honour achievers and university toppers



Alumnae Association (RITORNO)

Members: All permanant staff members, former students and retired staff of the Institution.

Executive members: Elected members from alumnae and faculty *Objectives:*

- ◆ Maintain contact with former students and staff
- ◆ Integrate alumnae into mainstream College activities
- ◆ Maintain Alumnae Directory

Activities:

- Annual get together and General Body Meeting Second Saturday of August
- "Star of Vimala" contest for outgoing students
- ◆ Organises Alumnae chapters
- ◆ Alumnae Awards ◆ Ritorno Resonance ◆ Vimalaardhram

Career Oriented Add-on & Certificate Courses

Objectives:

- ◆ To provide career and entrepreneurship oriented skill development course
- ◆ To equip students to be self reliant
- ◆ Target Group : UG & PG students

Sports

Teams : Athletics, Hand Ball, Judo, Weight Lifting, Swimming, Soft

 ${\bf Ball, Tennis, Kabbady, Tug\ of\ war,\ Badminton,\ Fencing,\ Basket}$

Ball, Chess and Power Lifting

Facilities: Sports Hostel, International Aquatics Complex, 200 metre

Track, Indoor Stadium, Basket Ball Court, Volley Ball Court Badminton Court, Kabbady Court, Table Tennis Board, Yoga

Training

♦ NSS

Two NSS Units (100 students each)

Aims:

- ◆ To promote a spirit of service to fellow men
- ◆ Social Service

Activities:

- ◆ Academic support to the economically disadvantaged school children
- ◆ Rural Upliftment ◆ Industrial Training ◆ Environmental Activities

NCC

Motto: Unity and Discipline

7 Kerala Girls Battalion (Indian Army Wing)

Aims:

- ◆ Inculcate qualities of character, courage, comradeship, discipline, leadership and the spirit of adventure
- ◆ Sportsmanship and the ideals of selfless service
- ◆ Ensures general discipline in the campus

Jesus Youth

Jesus Youth is an international Catholic Youth movement active in different countries throughout the world. This charismatic missionary movement blends spirituality with social service and celebrates the theme of 'Life with God'.

◆ AICUF

The AICUF Unit provides platform for students to develop their spiritual and leadership quality. It is helpful in cultivating responsibility, faith, social commitment and patriotic zeal in the students.

Scholarships & Freeships

The College and its benefactors have instituted scholarships in honour of retired Principals, Heads of the Departments and members of the staff which can be claimed by deserving students.

Residential Facility

- Vimala College Hostel: houses 400 students
- ◆ Sports Hostel: houses 90 students
- ◆ Staff residence facility
- Divya Hostel: houses 100 students
- Convents

Transport Facility

♦ 3 College buses

Health Care - Aerobics / Yoga Classes

- ♦ Health Centre, Gymnasium
- Regular medical checkup
- Aerobics and yoga training by expert trainers
- ◆ Doctor on call

Vimala College International Aquatic Academy

Aquatic Academy includes:

◆ Main Swimming Pool ◆ Training Pool ◆ Kids' Pool



Other Facilities

- Computer Labs
- ◆ Lecture Capturing System
- Chapel
- ◆ Sannidhanam (Bible Study Room)
 ◆ Leisure Tower
- Recreation Centre
- Mail Box
- Lissieux Seminar Hall
- Golden Jubilee Seminar Hall
- Conference Hall
- Fitness Centre
- Store
- Nakshatrayanam
- Botanical Garden
- Medicinal plants garden
- ◆ Garden Library
- Tissue Culture Lab
- Paper recycling unit
- ◆ Canteen
- ◆ Book Binding

- ◆ Language Lab
- ◆ Reprography
- ◆ Staff Recreation Centre
- Multimedia Centre
- Auditorium
- ◆ Silver Jubilee Seminar Hall
- ◆ Grottoes
- ◆ Indoor Stadium
- Guest House
- Enquiry
- RET Garden
- Rockery Garden
- Garden with recreation corners
- Mushroom Cultivation
- Zoology Museum
- ◆ Gvmnasium
- ◆ Comfort stations (Male & Female)
- ◆ Sanitary napkin production unit (V Mitra)

3. Vimala Community Aid Sponsorship Scheme (VCASS)

- Sponsored charity scheme
- ◆ Sponsors : Staff, students and wellwishers
- ◆ Beneficiary: 30 academically bright but socially and economically disadvantaged school children from the neighbouring schools

Vimala College Educational and Charitable Trust

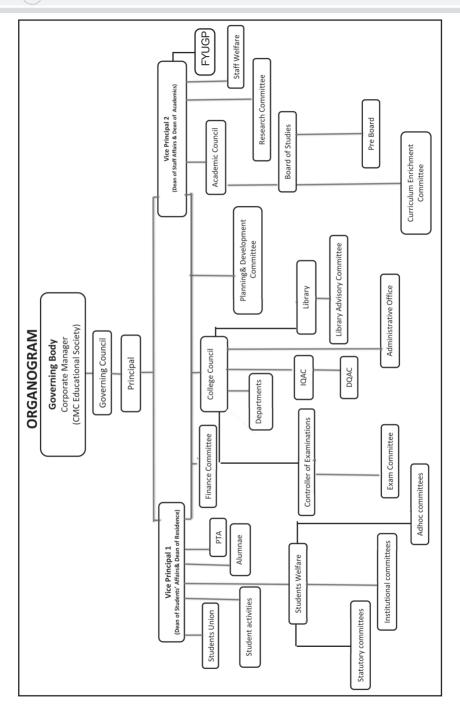
◆ Source of Corpus fund generation : staff, students, benefactors, well wishers and alumnae

Purpose:

- To provide financial assistance for the educational needs of the children of the ministerial staff of Vimala College and also to the needy students of the College
- ◆ The College also provides incentives, books, noon meal and so on for the deserving students

Pakal Veedu

- Sponsored charity scheme
- Sponsors : Alumnae, Staff, Students and Well wishers
- Beneficiaries: Senior citizens living in the locality





STATUTORY, ADVISORY & NON STATUTORY COMMITTEES

STATUTORY

GOVERNING BODY

Manager - Sr Saly P

(Sr Salv Paul)

Education Councillor Dr Sr Magie Jose

(Sr Margaret Mary)

Local Manager (Vimala) -Sr Anni Joseph N

(Sr Greema)

Local Manager (St Mary's) - Sr Pushpam E A

Principal Dr Sr Beena Jose

(Sr Mahle)

Principal (St Mary's) - Dr Sr Meena K

Cheruvathoor (Sr Sandra)

Teaching Staff Representatives

- Sr Ani Davis K (Sr Amitha)

- Sr Teseena P Emmatty

(Sr Tissa)

Non Teaching Staff Representatives

- Sr Preetha P I (Sr Ann Grace)

- Sr Sini C O (Sr Noble)

- Sr Divya C V Secretary

(Sr Santhy Grace)

GOVERNING COUNCIL

Manager Nominee Dr Sr Magie Jose

> (Dr Sr Margaret Mary) (Chairperson)

Government Nominee

University Nominee Prof (Dr) Rajeev S Menon

- Prof (Dr) Joseph I Iniodev

External Expert Dr Sr Beena Jose

Principal

(Member Secretary)

Nominee (Administrative Staff)

- Sr Preetha P L

Principal's Nominee - Sr Ani Davis K

(Sr Amitha)

- Dr Malini K A

- Dr Vimala M

- Dr Dhanva Johnson

- Dr Sheeia Tharakan

- Dr Jaya Cherian

EDUCATION COMMITTEE

Local Manager - Sr Anni Joseph N

(Sr Greema)

- Dr Sr Beena Jose Principal

Vice Principal & Hostel Warden

- Sr Ani Davis K

Teaching Staff Rep - Sr Divva O M Non Teaching Staff Rep - Sr Preetha P L

Rursar - Sr Frenv Jacob

ACADEMIC COUNCIL

Principal - Dr Sr Beena Jose

University Nominees - Dr Pramod Kovvaprath

- Dr P Sivadasan

- Dr Rinitha N N

External Experts - Mr T K Jose IAS (Rtd)

- Prof (Dr) Gabriel Simon

Thattil

- Prof (Dr) Jos T Puthur

- Dr Geetha Ramkumar

- Dr Sr Tency Varghese P HoD of English

HoD of Malavalam Dr Nisha Francis O

HoD of Hindi - Dr Mimi Mani Panakkal

HoD of Mathematics -Ms Jincv T P

HoD of Physics - Dr Mini Krishna K

- Dr Jismi Mathew HoD of Statistics

HoD of Comp. Science - Dr Sareena Rose

HoD of Chemistry - Dr Nancy Mathew

HoD of Botany - Dr Rekha K

HoD of Zoology - Dr Feebarani John

HoD of Home Science - Dr Thomas Ruby

Mariamma

HoD of Sociology - Dr Binu K

· · · · · · · · · · · · · · · · · · ·		011080	
		4	
HoD of Economics	-	Dr Sitara V	18.
		Attokkaran	19.
HoD of Social Work	-	Dr Jaya Cherian	20.
HoD of Commerce		Dr Preema Rose	21.
		Nichlavose	22.
HoD of Psychology		Dr Sinto P Anto	II N
HoD of History	-	Mr Sreekumar V	1.
Principal's Nominees	-	Dr Malini K A	2.
	-	Sr Ani Davis K	
	-	Dr Vimala M	3.
	-	Dr Nisha Francis	
		Alapatt (Eng)	4.
		Ms Agibet Mathews	
		(Phy Edn)	5.
Member Secretary		Dr Dhanya Johnson	6.
BOARDS OF STUDIE	S		
l English			7.
•		Dr Sr Tency Varghese P	
2. University Nominee		, ,	8. 9.
,		Dr C M Manojkumar	9. 10.
4. Subject Expert		Dr Sreebitha P V	11.
5. Industry Represen			12.
, , , ,		Dr Fr Benny Benedict	12. III
6. Alumnae Represer	nta	•	1.
·		Dr Mary Paul	1. 2.
		Chakkachamparambil	۷.
7. Member		Dr Nisha Francis	3.
		Alapatt	J.
8. Member		Dr. Bindu Ann Philip	4.
9. Member		Ms Ann Mary Thomas A	5.
10. Member	-	Dr Mallika A Nair	
11. Member		Dr Sheeji Raphael	6.
12. Member		Ms Lisa John	
		Mundackal	
13. Member		Dr Lakshmi C M	IV N
14. Member		Dr Prathibha P	1

- Dr Maya Davi

- Ms Divya C D

Capt Dr Lovji K N

Chalisserv

- 18. Member Ms Ann Maria Jose C19. Member Dr Harish Jose
- 20. Member Dr Jibhi Bhaskaran 21. Member - Dr Reenu George
- 22. Member Mr Amaldev P J

I Malayalam & Sanskrit

- 1. Chairperson Dr Nisha Francis O
- 2. University Nominee Malayalam
- Prof (Dr) Somanathan P
- 3. University Nominee Sanskrit
 - Dr Justin P G
- 1. Subject Expert Prof (Dr) M Krishnan Namboodiri
- 5. Subject Expert Dr Prajitha P
- 6. Industry Representative
 - Dr Anju Raj
- 7. Alumnae Representative
 - Dr Sheeba C V
 - Member Dr Anu P P
- . Member Dr Rajee R
- 10. Member Mr Eldose P A
- 11. Member Mr Clint Antony
- 12. Member Dr Vanaja V S

III Hindi

- 1. Chairperson Dr Mimi Mani Panakkal
- 2. University Nominee Prof (Dr) Pramod
 - Kovvaprath Subject Expert - Dr Babu K
- Viswanathan
- 4. Subject Expert Dr Sibi M M
- 5. Industry Representative
 - Mr Bibin Vargheese
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Coordinator

- Dr Sr Tency Varghese P

Joint Coordinator Joint Coordinator - Sr Divya O M - Sr Jolly T T (HSc)

- Sr Freny Jacob

Dr Sr Silvy Mathew

- Dr Sr Smitha Rose C G

Sr Jisna Jose

- Dr Honey Sebastian

- Dr Jiii Abraham

- Dr Anamiva Baby
- Ms Ann Maria Jose C
- Dr Jismi Mathew
- Dr Mary Thomas K
- Ms Macy Paul
 - (Sociology)
- Ms Divva Francis C (HSc)
- Ms Rini C O (CSc)

XAVIER BOARD & AIACHE

- Coordinator - Dr Sr Tency Varghese P
 - Dr Jiii Abraham
 - Dr Dixv B A (Zoology)

AICUF

- Coordinator Dr Sr Tency Varghese P
 - Dr Jismi Mathew
 - Ms Ann Maria Jose C

JESUS YOUTH

Joint Coordinator

- Dr Sr Smitha Rose C G Coordinator
- Dr Anamiya Baby
 - Sr Selai Jose

- Sr Jisna Jose

- Dr Josna Victoria K
 - Johnson (Zoology)

UNNATH BHARATH ABHIYAN (UBA-MHRD)

- Coordinator
- Dr Salini K - Dr Binu K
- Joint Coordinator
- Dr Mary Thomas K
- Ms Anugraha Aneesh
 - (Sociology)

ELECTORAL LITERACY

- Coordinator
- Mr Sreekumar V
- Mr Sojan Joseph

LIBRARY CLUB

- Coordinator
- Sr Jisna Jose - Ms Sariga N P
- Student Representative

NCC

Associate NCC Officer

- Capt. Dr Lovji K N

NSS. RED RIBBON & ROTRAC

Programme Officer - Dr Smitha P S

Programme Officer - Ms Ann Maria Jose C

GREEN AUDIT

- Coordinator
- Dr Rekha K
- Mr Santhosh P Jose - Dr Divya K Venugopal
 - (Botany)

NATURE CLUB

- Coordinator
- Dr Smitha P S
- Dr Sitara V
- Attokkaran - Dr Vinaya K (Zoology)

BIODIVERSITY CLUB

- Coordinator - Dr Sr Silvy Mathew
 - Dr Rekha K
 - Dr Jisha K (Botany)
 - Dr Karthika S Menon (Botany)

BHOOMITHRASENA

- Dr Feeharani John Coordinator
- Yathra & Tourism
- Coordinator - Sr Freny Jacob
 - Mr Jins C G
 - Dr Aneesh George

HEALTH & NUTRITION

- Coordinator - Dr Thomas Ruby
 - Mariamma Ms Hemalatha V
 - Dr Athira K A (HSc)

CULTURAL - ARTS FESTIVAL, DZONE,

- INTERZONE
- Coordinator - Dr Liji Maliakkel
 - Dr Anu P P
 - Ms Divya C D

Handbook 2025 - 2026



- Dr Vanaja V S
- Ms Laveena Varghese
- Sr Freny Jacob
- Sr Jolly T T (HSc)
- Mr Eldose P A
- Ms Beny Paul E

(Commerce)

- Dr Sumesh N V (Zoology)
- Ms Deva

Reghuchandran Nair (Psychology)

(Psychology)

- Ms Greeshma James C

(Maths)

Dr Sajana O K
 (Statistics)

- Dr Karthika S Menon

(Botany)

- Ms Arya K A (CSc)

DANCE

Coordinator

- Dr Sneha Gopeekrishna
- Dr Liji Maliakkel
- Dr Sumesh N V (Zoology)

MUSIC

Coordinator

- Dr Lakshmi C M

Joint Coordinator

- Dr Mary Thomas KMr Eldose P A
- Dr Sumesh N V

(Zoology)

FILM & THEATRE

Coordinator

- Dr Nisha Francis

Alapatt

- Dr Sheeji Raphael
- Dr Jihhi Bhaskaran

CREATIVE WRITING / SPEAKERS FORUM

Coordinator

- Ms Divya C D
- Dr Maya Davi

Chalissery

- Dr Sr Smitha Rose C G

QUIZ & DEBATE, COMPETITIONS

Coordinator

- Mr Sreekumar V

Joint Coordinator

- Dr Bindu Ann Philip

Joint Coordinator

- Ms Jismaria Baby

EK BHARAT SHRESHTHA BHARAT (EBSB)

Coordinator

- Dr Mallika A Nair
- Dr Mimi Mani Panakkal
- Dr Nisha Leela Jose
- Dr Rosmia Paulson (HSc)

PRESS & MEDIA

Coordinator

- Dr Binu K
- Dr Anu P P

PALLIATIVE CARE CLUB

Coordinator

- Dr Regina Jose
 - Dr Srilakshmi P

Bhaskar

- Ms Jincy T P
- Ms Seethu Sukumaran (HSc)

CIVIC COMMITTEE

Coordinator

- Mr Sreekumar V

- Dr Treesa T Pulickal

ALL INDIA SURVEY ON HIGHER EDUCATION (AISHE) REPORT, ADMINISTRATIVE REPORT, KSHEC REPORT

Coordinator

- Dr Nancy Mathew

Joint Coordinator

- Dr Litty Mathew Irimpan

- Ms Laveena Varghese

- Dr Lakshmi C M

- Dr Mimi Mani Panakkal

- Dr Vanaja V S

- Dr Reshma

Ramachandran

(Sanskrit)

VIMALA COMMUNITY AID AND SPONSORSHIP SCHEME (VCASS)

Coordinator

- Dr Shiniu V

Joint Coordinator & Treasurer

- Mr Lims Thomas

Ms Jismaria Baby

Ms Benv Paul E

(Commerce)

- Ms Sowmyamol K C

(HSc)

VCEC. FAMILY COUNSELLING CENTRE (FCC) & CHILDLINE

Coordinator

- Dr Jaya Cherian

- Dr Treesa T Pulickal

- Mr Lims Thomas

PAKAI VFFDII

Coordinator

- Sr Freny Jacob

- Dr Maduri Menon

(Zoology)

LOGISTICS, SCHEDULE, PROFORMA & TIME TABLE COMMITTEE

Coordinator

- Dr Divva P R - Dr Malini K A

(Vice Principal & Dean of Academics)

- Dr Jismi Mathew

- Sr Ani Davis K

Dr Srilakshmi P Bhaskar

Ms Jismaria Baby

Ms Preethu Preman

(Statistics)

- Ms Ashna Rose Antony

(Mathematics)

LOG BOOK & OFFICE CORRESPONDENCE

Coordinator

- Dr Sheeii Raphael

Ms Ann Mary Thomas A

COMMITTEE FOR MOUS

Coordinator

- Mr Lims Thomas

Joint Coordinator

- Dr Bindu Ann Philip

- Sr Divva O M

FINANCE COMMITTEE

Principal

- Dr Sr Beena Jose

- Sr Ani Davis K

- Dr Dhanva Johnson

- Dr Sr Silvy Mathew

- Sr Preetha P L

- Sr Freny Jacob

Sr Vineetha Vargheese

- Ms Sobha George C

- Sr Jisna Jose

External Expert - Dr Rose V J

(Nominated by the Principal)

NAD AND ABC COMMITTEE

Principal

- Dr Sr Beena Jose

CoE

- Dr Vimala M

Vice Principal & Dean of Academics

- Dr Malini K A

Joint CoE and Nodal Officer

- Dr Honey Sebastian

- Sr Ani Davis K

IQAC Coordinator - Dr Dhanva Johnson

- Mr Vishnu M K

- Sr Brinit Bahu

STUDENTS' WELFARE COMMITTEE

Vice Principal-Dean of Students' Welfare &

Welfare Officer

- Sr Ani Davis K

Department Heads

Students' Welfare-in-charge of the Departments

SPORTS PROMOTION COMMITTEE

Principal (Chairperson) - Dr Sr Beena Jose

Vice Principal & Dean of Students' Welfare

- Sr Ani Davis K

Coordinator

- Ms Anihet Mathews

- Ms Hemalatha V

- Dr Binu K

PTA Secretary

- Mr Santhosh P Jose

Hostel Warden

- Sr Freny Jacob



MALINYA MUKTHAM NAVAKERALAM COMMITTEE

Principal - Dr Sr Beena Jose

(Chairperson)

Coordinator - Mr Santhosh P Jose

Joint Coordinator - Dr Smitha P S

- Ms Ann Maria Jose C

- Mr Lims Thomas

INSTITUTIONAL RISK MANAGEMENT COMMITTEE

Principal - Dr Sr Beena Jose

(Chairperson) - Sr Ani Davis K

Sr Preetha P LDr Rinu K

- Mr Santhosh P Jose

- Mr Jineesh V P

Student Union Representative

Member from District Disaster Management Team

INDIAN KNOWLEDGE SYSTEM (IKS)

Principal - Dr Sr Beena Jose

(Chairperson)

Vice Principal & Dean of Academics

- Dr Malini K A

Vice Principal & Dean of Students' Welfare

- Sr Ani Davis K

Coordinator - Dr Mallika A Nair

Joint Coordinator - Dr Sr Silvy Mathew

IQAC Coordinator - Dr Dhanya Johnson

- Dr Sr Tency Varghese P

- Dr Mimi Mani

Panakkal

- Dr Mini Krishna K

- Dr Anu P P

- Dr Vanaja V S

CENTRALISED COLLEGE PORTAL

Coordinator - Dr Salini K

- Ms Jismaria Baby

YOGA AND WELLNESS CLUB

Coordinator - Ms Agibet Mathews

- Ms Hemalatha V

- Dr Salini K

- Dr Jismi Mathew

COLLEGE PROTECTION GROUP

Principal

(Chairperson) - Dr Sr Beena Jose

Convener

- Viyyur SHO - Dr Binu K

Joint Convener Members

- Dr Malini K A

- Sr Ani Davis K - Sr Preetha P I

- Sr Preetila P L - Ms Lisa John

Mundackal

- Dr Sareena Rose

- Ms Ann Maria Jose C

PTA Vice President

PTA Secretary - Mr Santhosh P Jose

Corporation Ward Councillors

- Adv Villi Jijo

- Ms Radhika M V

Janamaithri Beat Officer from the local police station

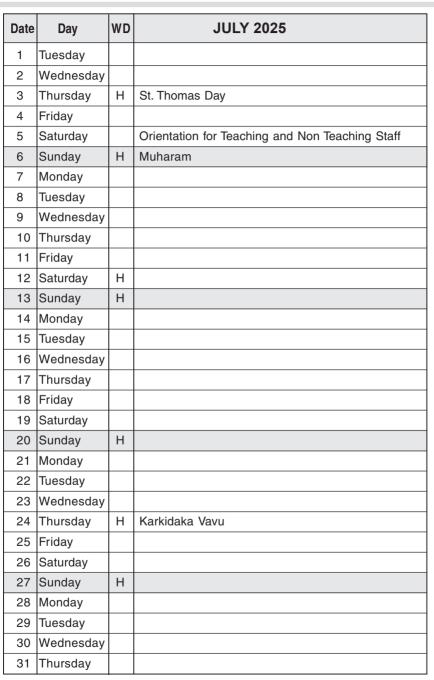
Student Representatives - Union Chairperson

General Secretary

ACADEMIC CALENDAR* 2025 - 2026

Date	Day	WD	JUNE 2025
1	Sunday	Н	
2	Monday	11	College reopens after summer vacation
3	Tuesday		College reopens after summer vacation
4	Wednesday		
5	Thursday		
		ш	Polysid
6 7	Friday	Н	Bakrid
	Saturday		
8	Sunday	Н	
9	Monday		
ı	Tuesday		
	Wednesday		
12	Thursday		
	Friday		
	Saturday		
	Sunday	Н	
	Monday		
	Tuesday		
	Wednesday		
19	Thursday		
20	Friday		Commencement of classes for S1 FYUG and S1 PG Students
21	Saturday		
22	Sunday	Н	
23	Monday		
24	Tuesday		
25	Wednesday		
26	Thursday		
27	Friday		
28	Saturday		
29	Sunday	Н	
30	Monday		

[❖] The schedule is subject to change in case of unforeseen circumstances Action is the fundamental key to success



No one knows what he can do till he tries.



Date	Day	WD	AUGUST 2025
1	Friday		
2	Saturday		
3	Sunday	Н	
4	Monday		
5	Tuesday		
6	Wednesday		
7	Thursday		
8	Friday		
9	Saturday		Alumnae Reunion
10	Sunday	Н	
11	Monday		
12	Tuesday		
13	Wednesday		
14	Thursday		
15	Friday	Н	Independence Day
16	Saturday		
17	Sunday	Н	
18	Monday		
19	Tuesday		
20	Wednesday		
21	Thursday		
22	Friday		
23	Saturday		
24	Sunday	Н	
25	Monday		
26	Tuesday		
27	Wednesday		
28	Thursday	Н	Ayyankali Jayanthi
29	Friday		
30	Saturday		
31	Sunday		Н

A just cause is not ruined by a few mistakes.

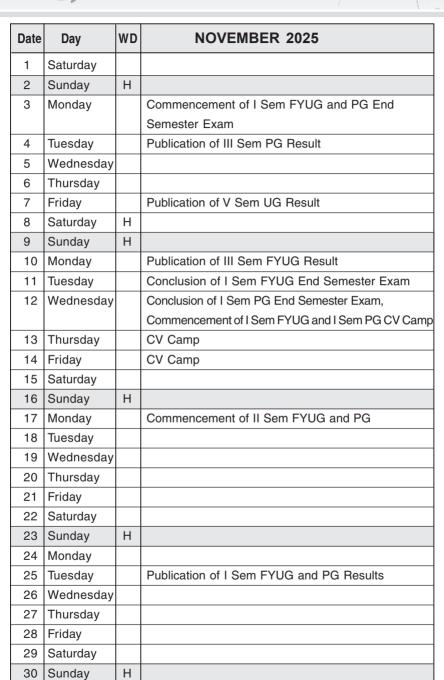


Count your days by friends not years.



Date	Day	WD	OCTOBER 2025
1	Wednesday	Н	Mahanavami
2	Thursday	Н	Vijayadashami, Gandhi Jayanthi
3	Friday		Commencement of III and V Sem UG and
			III Sem PG study holidays
4	Saturday		
5	Sunday	Н	
6	Monday		
7	Tuesday		
8	Wednesday		Commencement of III Sem UG End Semester Exam
9	Thursday		Commencement of V Sem UG and III Sem PG End
			Semester Exam
10	Friday		
11	Saturday	Н	
12	Sunday	Н	
13	Monday		
14	Tuesday		
15	Wednesday		
16	Thursday		
17	Friday		
18	Saturday		
19	Sunday	Н	
20	Monday	Н	Deepavali
21	Tuesday		Conclusion of III Sem PG End Semester Exam
22	Wednesday		
23	Thursday		
24	Friday		Conclusion of V Sem UG End Semester Exam
25	Saturday		
26	Sunday	Н	
27	Monday		Commencement of I Sem FYUG and PG study
			holidays, Conclusion of III Sem FYUG End Semester
			Exam, and Commencement of III and V Sem UG, and
			III Sem PG CV Camp
28	Tuesday		CV Camp
29	Wednesday		CV Camp
30	Thursday		Commencement of IV and VI Sem UG & IV Sem PG
31	Friday		

Forgiveness is the attribute of the strong.



We come nearest to the great when we are great in humility.



Date	Day	WD	DECEMBER 2025
1	Monday		
2	Tuesday		
3	Wednesday		
4	Thursday		
5	Friday		
6	Saturday		
7	Sunday	Н	
8	Monday		
9	Tuesday		
10	Wednesday		
11	Thursday		
12	Friday		
13	Saturday	Н	
14	Sunday	Н	
15	Monday		
16	Tuesday		
17	Wednesday		
18	Thursday		
19	Friday		
20	Saturday		
21	Sunday	Н	
22	Monday		
23	Tuesday		
24	Wednesday		
25	Thursday	Н	Christmas
26	Friday		
27	Saturday		
28	Sunday	Н	
29	Monday		
30	Tuesday		
31	Wednesday		

A smile is a curve which can set a lot of things straight.

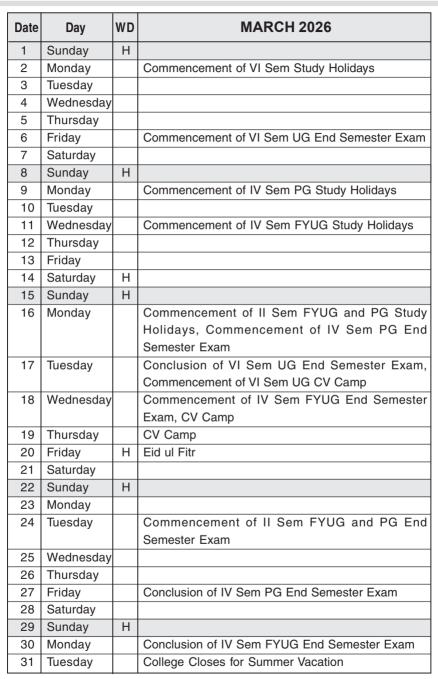
Date	Day	WD	JANUARY 2026
1	Thursday		New Year
2	Friday	Н	Mannam Jayanthi
3	Saturday		Feast of St Chavara Kuriakose Elias
4	Sunday	Н	
5	Monday		
6	Tuesday		
7	Wednesday		
8	Thursday		
9	Friday		
10	Saturday	Н	
11	Sunday	Н	
12	Monday		
13	Tuesday		
14	Wednesday		
15	Thursday		
16	Friday		
17	Saturday		
18	Sunday	Н	
19	Monday		
20	Tuesday		
21	Wednesday		
22	Thursday		
23	Friday		
24	Saturday		
25	Sunday	Н	
26	Monday	Н	Republic Day
27	Tuesday		
28	Wednesday		
29	Thursday		
30	Friday		
31	Saturday		

Great thoughts reduced to practice become great deeds.



Date	Day	WD	FEBRUARY 2026
1	Sunday	Н	
2	Monday		Commencement of Internal Exam of all batches
3	Tuesday		
4	Wednesday	,	
5	Thursday		
6	Friday		
7	Saturday		
8	Sunday	Η	
9	Monday		
10	Tuesday		
11	Wednesday	,	
12	Thursday		
13	Friday		
14	Saturday	Н	
15	Sunday	Н	Mahasivaratri
16	Monday		
17	Tuesday		
18	Wednesday	,	
19	Thursday		
20	Friday		
21	Saturday		
22	Sunday	Н	
23	Monday		
24	Tuesday		
25	Wednesday	,	
26	Thursday		
27	Friday		
28	Saturday		

Prayer changes things by changing people.



 $Speaking\ truth\ is\ like\ writing\ fair\ and\ comes\ only\ by\ practice.$



Date	Day	WD	APRIL 2026
1	Wednesday		Commencement of IV Sem FYUG and PG CV Camp
2	Thursday	Н	Maundy Thursday
3	Friday	Н	Good Friday
4	Saturday		
5	Sunday	Н	Easter
6	Monday		CV Camp
7	Tuesday		CV Camp
8	Wednesday		
9	Thursday		Conclusion of II Sem PG End Semester Exam
10	Friday		Conclusion of II Sem FYUG End Semester Exam,
			Publication of VI Sem UG Result, Commencement of
			II Sem PG CV Camp
11	Saturday	Н	
12	Sunday	Н	
13	Monday		Commencement of II Sem FYUG and PG CV Camp
14	Tuesday	Н	Ambedkar Jayanthi
15	Wednesday	Н	Vishu
16	Thursday		Publication of IV Sem FYUG Result, CV Camp
17	Friday		Publication of IV Sem PG Result, CV Camp
18	Saturday		
19	Sunday	Н	
20	Monday		
21	Tuesday		
22	Wednesday		Publication of II Sem PG Result
23	Thursday		
24	Friday		Publication of II Sem FYUG Result
25	Saturday		
26	Sunday	Н	
27	Monday		
28	Tuesday		
29	Wednesday		
30	Thursday		

Reading is to the mind what exercise is for the body.



VIMALA CODE OF CONDUCT CODE OF CONDUCT FOR STUDENTS

PREAMBLE

This document indicates the standard procedures and practices of Vimala College for all the students enrolled with the College for pursuing various programmes and courses. All students of the College are expected to be well conversant with this Code and abide by this code of conduct.

CODE OF CONDUCT

- It is mandatory to wear the college identity card in campus and also while commuting to College.
- 2. Ragging is prohibited by law in the college campus.
- Political activities are banned in the campus by rule (Vide: W.A.No. 535 of 2003 - Judgement dt 26-05-2003) of the honourable High Court of Kerala.
 Students should not resort to Gheraos, Bandh, Harthal or any sort of violence within the campus.
- 4. Students must adhere to the dress code of the institution.
- No gold or gold coloured imitation ornaments is permitted. Fine will be levied for wearing gold ornaments.
- The College is committed to educationally sound use of technology. Any
 use of technology that degrades the learning environment, promotes
 dishonesty or is used for illegal activities may be prohibited.
- 7. The use of mobile phones in the campus is in accordance with the Government rules and regulations. Mobile phones should not be used during the class hours. Electronic devices other than for the purpose of study should not be brought to the College or hostel without the permission of the Principal.
- 8. No magazine or newspaper subscription of any kind is allowed in the campus without the prior permission of the Principal
- 9. Students are warned against representing any mass petitions to the Principal or to the Manager. They should not participate in any agitation directed against the constituted authority or any meeting likely to excite disloyalty towards the Government or any meeting likely to promote communal ill-feeling or any activity that will cause unrest on campus.

- 10. Students can convene meetings only with the prior permission of the Principal.
- 11. Persons who are not on the rolls of the college register are not allowed inside the college campus.
- 12. Plagiarism or other forms of academic dishonesty, furnishing false information to any college official, faculty or office, forgery, alteration or misuse of any college document, record, or instrument of identification, copying in examination etc. will call for strict disciplinary action amounting to suspension, dismissal and debarring from examinations.
- 13. Irregular attendance, insubordination to lecturers, habitual in- attention in class, obscenity in word or deed are sufficient reasons for permanent or temporary dismissal of a student.
- 14. Fund collection of any kind by students without the prior permission of the Principal is strictly forbidden.
- 15. Official letters addressed to the college authorities expecting response should include self- addressed stamped envelope.
- 16. Important information will be disseminated through notice boards, announcements over common announcement system, website, department mails, class whatsapp groups, class tutors and class representatives, depending on the nature of the information.
- 17. Displaying notices without permission of the Principal is forbidden.
- 18. Non-hostellers are not allowed to enter hostel premises without prior permission of the Dean of Residence.
- 19. College property should be handled with care. Loss, damage or destruction will be chargeable individually or collectively as the case may be.
- 20. Misbehavior in class or campus will be punished. The nature of punishment will depend upon the severity of the offence and will be decided by the Tutor/ Dean of Students/ Principal
- 21. The Principal has the complete authority to amend or modify any rule or regulation.

Attendance and Absence (UG / PG)

- Attendance will be taken every hour
- Attendance, as stipulated by the University, is mandatory for all students, to appear for the end semester examination



- Minimum attendance required for each course:75%
- Condonation of shortage of attendance: As per University Regulation.
- Participation / attendance certificate in curricular / extra curricular activities attended inside or outside the campus with the prior concurrence of the principal to be produced to claim attendance in college. (Limited to 9 days in a semester).
- A student with less than 50% attendance is not elegible to continue the programme and has to seek readmission.
- Admission to repeat the courses will be within the sanctioned strength.
- Medical certificate issued by a physician not below the rank of a Civil Surgeon in Government service should be produced for claiming medical leave.
- Absence of a student on any day shall be intimated to the Tutor.
 Absence must be recorded in the leave book maintained by the respective tutors. Leave application (leave forms available in the college office) duly signed by the parents should be submitted to the Tutor.
- No re-examination will be conducted for students who are absent for internal examinations
- Students should remain in college until the classes are dispersed. In exceptional cases, students will be permitted to leave the campus before class dispersal only on written request from parents/guardian.

CODE OF CONDUCT FOR TEACHERS

As per UGC guidelines whoever adopts teaching as a profession assumes the obligation to conduct himself/herself in accordance with the ideals of the profession. The profession requires that the teacher should be calm, patient and communicative by temperament and amiable by disposition. A teacher is constantly under the scrutiny of his/her students and the society at large. Therefore, every teacher should ensure that there is no incompatibility between his/her precepts and practice. The national ideals of education must be considered as his/her own ideals.

The teacher is entrusted with a great social responsibility and the basic ethical values expected of a teacher are care, trust, integrity and respect.

General code of conduct for teaching and non-teaching staff

- All staff members are bound to obey the Education Policy of the CMC Management.
- Every staff member should uphold professional and social values and discharge his / her duties diligently to match the standards and performance norms laid down by the college, university and the government from time to time.
- No staff member shall by act or deed degrade, harass or insult any other person for any reason whatsoever or act in a manner unbecoming of the profession.
- No staff member shall act in any manner that violates the norms of decency or morality in his/her conduct or behaviour inside or outside the College Campus.
- Publishing comments on the social media in the name of the college without the prior permission of the Head of the institution is prohibited.
- The staff members should be polite and courteous towards their colleagues, assisting them and sharing the responsibilities in a collaborative manner.
- Every staff member should update his / her professional competency and skills and equip himself / herself professionally to discharge the duties assigned to him / her.
- Every staff member should maintain professional integrity and shall not indulge in any organized anti-institutional activity and shall not promote, abet, assist or motivate any unhealthy activity against the College Management.
- No staff (teaching and non-teaching) employed in the college shall engage directly or indirectly in any trade or business.
- No members of the staff (teaching and non-teaching) shall engage in any political activity within the college campus.
- Id card is mandatory for all the teaching and non-teaching staff and they should wear it while they are inside the campus.